

ICMS POSTGRADUATE PROGRAMS APPLICATION FORM



PROGRAM DETAILS AND START DATE

Select the postgraduate program you wish to apply for:

- Master of International Business
- Master of Management
- Master of Management (Tourism and Hospitality)
- Master of Event Management
- Graduate Certificate of Business
- Graduate Certificate in Event Management

Select the year and semester in which you wish to start your postgraduate qualification at ICMS:

Year:

Semester: February July October

Preferred Campus Location*:

- Northern Beaches Campus in Manly
- Sydney City Campus

*Whilst every effort will be made to accommodate you at your preferred campus, ICMS is unable to make any guarantees to this effect.

PERSONAL DETAILS

Title (Mr/Mrs/Ms) Family Name Given Name

Date of birth DAY / MONTH / YEAR Gender Male Female

Country of birth Country of passport Passport number

Language spoken at home Email address

Current postal address

Street Address:

Street Address:

City/Suburb: State: Postcode:

Country:

Day time telephone (including country and area code)

Mobile (cell) telephone (including country code)

TERTIARY EDUCATION DETAILS

Name of undergraduate qualification (if multiple, name your highest level qualification) Year completed (or expected completion year)

Institution attended (name the institution that awarded this qualification) Country

Do you intend to apply for Advanced Standing or Recognition of Prior Learning?

Yes No

CONTINUED OVER PAGE

INTERNATIONAL STUDENT REQUIREMENTS

DOMESTIC STUDENTS SKIP TO NEXT SECTION

Do you currently have:

Australian visa:

Yes No

Visa number:

Overseas student health cover:

Yes No

Expiry

DAY

/

MONTH

/

YEAR

ENGLISH LANGUAGE PROFICIENCY

If your first language is not English, please outline any English language test scores below.

IELTS

Overall Score:

Writing:

Speaking:

Date:

TOEFL

Overall Score:

Writing:

Speaking:

Date:

AGENT DETAILS

Other

Details:

If you used an education agent to assist with this application please provide their details

Agency or company name

Contact person/counsellor

Country

Agent's telephone (including country codes)

Agent's email address

SUPPORTING DOCUMENTATION

Please attach the following documents to this application. Do not send originals.
Documents should be translated into English where required.

FOR ALL STUDENTS

- Proof of citizenship (copy of passport/birth certificate)
- Certified copies of academic transcripts (from undergraduate qualification)

INTERNATIONAL STUDENTS

- Certified copies of English language proficiency test results

FOR APPLICANTS REQUESTING CREDIT TRANSFER FROM PRIOR POSTGRADUATE STUDIES

- Certified copies of course syllabus including number of hours studied and subject credit points.
- Reference letter(s) from previous employer(s), including duties and number of hours worked (if required)

What is a certified copy? A certified copy is a copy of an original document that has been signed by a person officially authorised to confirm that it is a true and correct duplicate. Authorised persons include: a Justice of the Peace; a police officer; a barrister, solicitor or attorney; a principal of an Australian high school or primary school; a staff member of an Australian Embassy or Consulate; an authorised ICMS agent/representative (international applicants only).

STUDENTS WITH SPECIAL MEDICAL CONDITIONS

Do you have a disability, impairment or long term medical condition that may affect your studies? No Yes

(if yes please answer the two questions below in this section)

Please indicate the area/s of impairment:

Hearing

Vision Learning

Medical Mobility

Other

Would you like to receive advice on support services, equipment and facilities which may assist you? Yes No

CONTINUE ON NEXT PAGE...

DECLARATION AND SUBMISSION

I wish to be considered for enrolment in a course at the International College of Management, Sydney and declare that the information submitted is correct and complete. I understand that ICMS may obtain official records from any school, university, other tertiary institution or place of employment previously attended by me for the purpose of verification of my supporting documents. I understand that the College reserves the right to vary or reverse any decision made on the basis of incorrect, incomplete information or fraudulent documentation. Where fraudulent documents are detected, I understand that my application will be rejected. If an offense has been made the application will be withdrawn. If a visa has been issued it will be cancelled.

SIGN HERE

GUARDIAN SIGN HERE IF UNDER 18

Date:

DAY / MONTH / YEAR

SUBMITTING YOUR APPLICATION

Please return your application (including all supporting documentation) via one of the following methods.

Post to: Head of Development
International College of Management, Sydney
151 Darley Road
MANLY NSW 2095 AUSTRALIA

Email to: info@icms.edu.au

CRICOS CODES: Registered Provider: International College of Management, Sydney Pty Limited. Provider Code: 01484M. **COURSE CRICOS CODES:** Master of International Business: 078928G, Master of Management (Tourism and Hospitality): 078929F, Master of Management (Management and Organisations) : 078929F, Master of Event Management: 097379G, Graduate Certificate of Business: 078930B, Graduate Certificate in Event Management: 097378G. The information you supply on this application form is needed to assess your suitability for entry into the International College of Management, Sydney. This information will be treated as confidential and will be available for your review.

APPLYING TO ICMS

ENTRY REQUIREMENTS

Please refer to website:

<https://www.icms.edu.au/future-students/application-information/entry-requirements>

WHEN TO APPLY

ICMS has three postgraduate intakes per year – in February, July and October. You can start your program in either of these semesters. Applications should be made at least two months prior to the preferred enrolment date.

ADVANCED STANDING

Advanced standing can be given for all relevant postgraduate level subjects completed prior to enrolment. The maximum amount of advanced standing is 50%. Applications for advanced standing are assessed on a case-by-case basis.

IMPORTANT DATES

2019

Semester	Orientation Commences	Academic Semester
February	11 February	18 February to 21 June
July	25 July	29 July to 29 November
October	27 September	30 September to 20 December

2020

Semester	Orientation Commences	Academic Semester
February	10 February	17 February to 19 June
July	23 July	27 July to 27 November
October	25 September	28 September to 18 December

2020 FEES

FEE-HELP is available for all Australian citizens and permanent humanitarian visa holders to cover the cost of tuition. Learn more at www.studyassist.gov.au

	Australian and New Zealand students	International students
Master Degree	12 subjects at \$3,000 per subject	12 subjects at \$3,500 per subject
Graduate Certificate	4 subjects at \$3,000 per subject	4 subjects at \$3,500 per subject

Integrated work place learning no charge.

ACCOMMODATION

When you study at ICMS you'll have a variety of accommodation options available; from living on campus to off campus, either alone or in a shared house with classmates. Students who live on campus enjoy a fantastic lifestyle with all meals provided, wireless Internet, 24-hour access to computer labs, as well as the luxury of being in close proximity to classes, and the world famous Manly Beach. Rooms are equipped with a desk, wardrobe, heating, personal phones and wireless Internet. You will have the choice of a single, double or triple dormitory room, depending on your budget, residential preference and availability. For more information visit www.icms.edu.au/accommodation